

Garner's Field Campsite Risk Assessment

HAZARD	WHO IS AT RISK	CONTROLS IN PLACE/MITIGATION	NOTES
<p>NOTE: This Campsite Risk Assessment specifically addresses <u>only</u> the campsite grounds, buildings, fittings and activity equipment provided as part of the site. ☒</p> <p>Groups visiting Garner's Field should use this Risk Assessment <u>in conjunction with their own Risk Assessment</u> for the activities they will be running.</p>			
CAMPSITE GENERAL			
Slips, trips and falls around the campsite.	All site users	<ul style="list-style-type: none"> × The campsite buildings and grounds are inspected and maintained on a weekly basis by the maintenance crew to help maintain a safe activity/play environment throughout. × The camping and activity areas are in general on flat/even or gently sloping ground with regular grass cutting and tree pruning to remove potential hazards. 	
Injury/burns at Campfire Circle.	Campfire participants.	<ul style="list-style-type: none"> x Fixed bench seating provided remote from the fire area. X Campfire events to be supervised 	
Injury through contact with perimeter fencing	Site users inadvertently running into barbed wire fencing.	x Lengths of exposed wire where accidental contact possible i.e. where younger persons might run into the wire without realising, top wires are masked with wood stripping painted white.	
Unauthorised/Illicit use of campsite by non approved users.	Unauthorised site users.	<ul style="list-style-type: none"> x Site is bounded by fencing with normally closed and padlocked main gate when not in use. X All site usage is pre-booked and 'approved' via Campsite Booking Secretary. X Site usage limited to members of the Scouting Association and selected youth organisations e.g. D of E groups. 	
Injury/burns at local fire pits by individual campsites.	Those using/adjacent to local site fire pits.	<ul style="list-style-type: none"> x Location of individual fire pits/fires restricted. X Individual fire pit activities/fires to be supervised. 	

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<p>Discharge of grey water/waste into river or campsite grounds causing environmental damage and health risk.</p>	<p>River wild life, the environment, site users.</p>	<p>x Discharge of grey water or any other organic or inorganic products into the river prohibited. x Digging/use of wet pits not permitted. x Campsite rules permit only grey/waste water that has been pre-filtered above ground (e.g. run through straw filled bags) to be run off into the campsite grounds at safe locations e.g. site or field edge.</p>	
<p>Disposal of rubbish and waste to prevent health hazard.</p>	<p>All site users.</p>	<p>x Rubbish and waste may only be disposed of by burning at site (assuming products safe to burn) or taken off site <u>by site users</u> for safe disposal. X Storage of rubbish and waste at the site after users have departed not permitted. X Burying rubbish and waste at site forbidden. x Toilet block sewage/black water disposal via underground septic tank.</p>	
<p>Risk of Freshwater/Drinking water contamination.</p>	<p>All site users.</p>	<p>x All fresh water at site is drinkable and supplied from an 'approved' borehole in adjacent Guide Campsite 'Heron's Wey'.</p>	
APPROACH ROAD/SITE			
<p>Motoring accident on the campsite approach road, site parking areas or on general site. Possible increased risk during large attendance events e.g. Large Group camp or Family Camp</p>	<p>Site users, pedestrians on approach road, vehicle occupants.</p>	<p>x 5mph speed limit signs posted on approach road and a 5mph limit required on site. x Traffic management in place (e.g. using supervision with walky-talkies) during large attendance events. x Motor traffic not allowed on main campsite once site drop off complete. X Defined parking areas provided for vehicles.</p>	

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RIVER & ADJACENT BANK AREA			
Risk of accident/drowning during water activity in river or passing by river on path nearby or when launching canoes, rafts, craft etc at launch point.	Site users participating in events on or near to the river.	<ul style="list-style-type: none"> x Water activities governed by POR/Guidelines which determine the level of supervision required, supervisor qualification and defines what activities are permitted for given water conditions. x Water usually slow moving with depth generally max of 2 - 3 feet (supervisors can safely stand in river during activities). x Look out observation point provided on river bank (with railings on water side) to watch activities. x Rope swing in river hangs at low level over water such that a fall from the rope into the water would not be serious (usage supervised). x Path alongside river sufficiently far enough away from river to prevent accidental fall into water. 	River activity users to be aware that at the date of issue of this assessment there are no lifebuoys or life rings permanently positioned along the river bank.
Slipping hazard at launch area when slope wet.	People taking canoes/craft to launch into the river (can become slippery when wet).	<ul style="list-style-type: none"> x Launch area slope ends in shallow water by river bank. X Canoe/raft launching done under supervision. 	
Falling into river at or near to the obsolete weir. Risk highest after heavy rain when river flow high.	Those taking part in activities on the river or site users on site venturing near the weir.	<ul style="list-style-type: none"> x Warning notice posted upstream of weir on river bank (facing river) to warn water users to keep clear of old weir. X Weir area fenced off and warning notices posted to keep site users away. 	

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ADVENTURE TRAIL			
Personal injury whilst climbing on/over/through 'assault course' style activity equipment.	Those using the Adventure Trail's structures and equipment.	<ul style="list-style-type: none"> x Campsite rules require any use of the Adventure Trail to be under supervision (notice posted). x Campsite maintenance staff carry out regular inspections of activity equipment and repair or isolate if defects found. x Adventure Trail structures and layout purpose designed for intended use by young people. x Adventure Trail area fenced and entrance gate padlocked when not in use. 	
FIELD WEATHER SHELTER			
Window weather closure flaps (hinged at bottom) accidentally falling back onto an unsuspecting shelter inhabitant.	Users inside the Shelter.	x Weather closure flaps normally left open.	
Fire in wooden shelter	Users inside Shelter	<ul style="list-style-type: none"> x Open escape to field. X Cooking and/or use of stoves or open fires in shelter not permitted - notice posted. 	
TOILET BLOCK & STORE			
Wet slippery floor	Those inside the toilet block building	<ul style="list-style-type: none"> x Non slip tile floor. X Routine site user inspection during use. 	
Too hot water emanating from showers or basin hot taps.	Those using basin hot taps.	x Central thermostat control of hot water temperature plus auto flow mixer to control water temperature.	
Burst pipes through cold weather	Those using toilet block.	x Insulation fitted with system isolation in cold weather.	
Disabled toilet doors that open outwards if left ajar suddenly flying wide open in windy weather.	Those using disabled toilets or nearby passers by.	x Door auto closers fitted to keep doors shut.	One door closer still to fit on rear disabled toilet door.

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Personal injury from sharp tools, chemicals or falling items in store room.	Those inside store.	x Store room normally locked and only opened when accessed by maintenance crew.	
MAIN ASSEMBLY HALL, SIDE LOBBY & TOILETS (EXCL. KITCHEN)			
Fire & Smoke risk.	Assembly building users (with potential impact on Kitchen users).	<ul style="list-style-type: none"> x Limited flammable material and ignition sources in Hall (but could be brought in by visiting Hall users). x Cooking in main hall and/or use of stoves or open fires not permitted. x Smoke and Carbon Monoxide detectors fitted in Hall. X Two fire escape exits plus additional exit doors from Hall available (notices posted). X Fire extinguishers in Hall (serviced annually). X Fire Shutter can be manually closed between Kitchen and Hall. X Fire escape also available via Kitchen. 	
Hall heaters responsible for Gas leak & Hot surface contact.	Hall users	<ul style="list-style-type: none"> x Four Hall heaters professionally installed and serviced. X Heaters take air source from outside avoiding risk of interior blockage. X Heater units protected by wire mesh enclosure to prevent casual contact and area immediately in front floor marked with tape. x Carbon monoxide (CO) detectors in Hall will detect poor combustion/CO emissions. x Heaters gas isolation valve available in external locker. 	
Contact with display cabinets in Hall causing possible injury.	Hall users	x Cabinet doors are made of thin flexible plastic, not glass.	

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Electrical fuse switch boxes in Hall to Kitchen Lobby area - electric shock risk	Hall/Kitchen users	Electrical fuse switch boxes placed high up on wall out of reach and kept closed.	
Hall to Kitchen Lobby area chemical storage could be misused.	Inquisitive' Hall/Kitchen users in Lobby.	x Cleaning products secured in closed metal cabinet.	
Gas leak/fire risk from external LPG bottles store (behind Assembly Hall) and main campsite LPG storage tank.	Nearby site or Hall users.	x LPG bottle store sighted in locked wire mesh cage against external Hall wall with no closed walls or roof so as to allow free ventilation. x No ignition sources in vicinity. Warning notice posted. x Main site LPG tank (which supplies Kitchen) stored below ground remote from Hall with access hatch padlocked.	
Machinery/fuel inside Garage (behind Assembly Hall)	Those entering the garage and incorrectly coming into contact with machinery or fuel.	x Garage kept locked except when opened by Maintenance Crew and equipment used under supervision.	
Pioneering poles and racking (behind Assembly Hall) giving rise to risk of injury when poles handled.	Those passing by racking or handling poles.	x Racking sturdy and purpose built to hold pioneering poles securely. X Safe retrieval and return of pioneering poles (including pioneering construction) done under supervision.	
KITCHEN			
Fire & Smoke Risk.	Kitchen users (with potential impact on Assembly building users).	x Fire escape door direct from Kitchen to outside. x Fire extinguisher provided (serviced annually). x Safety blanket provided. X Fire shutter can be manually closed to main Hall.	
Injury through contact with hot surfaces	Kitchen users.	x Professionally installed and maintained gas stoves and ovens. X Kitchen activities supervised.	

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Gas leak risk.	Kitchen users.	x Equipment professionally installed and maintained. x Kitchen Gas appliances isolation valve available in external locker. X Two extraction hoods over stove area with warning notice for both to be in use when gas hobs or ovens in use.	
Misuse of kitchen equipment e.g. ovens, stoves etc leading to personal injury.	Kitchen users	x Individual equipment items instruction manuals in ring binder in kitchen	
Risk of scalding from sink hot taps hot water.	Sink users	x Thermostat fitted to water heater. X Kitchen usage only under supervision.	
FIREWOOD BOXES & MAINTENANCE FIRE AREA			
Risk of personal injury through splinter or nail contact when sorting through firewood bins or clambering over wood.	Site users collecting firewood or 'playing' in this area.	x Firewood initially sorted before placement in storage bins to remove larger nails or other non wooden sharp edges. X Notice posted warning of nails in wood risk. X Wood collecting to be supervised with younger persons not allowed to climb over wood piles or play games on or nearby.	
Risk of personal injury from Maintenance Fire	Site users in vicinity	x Maintenance fire area only to be used by Maintenance Crew and fires usually only lit outside normal camping times. X When lit maintenance fires supervised by Maintenance crew.	

Suggested improvements to this Risk Assessment are always welcome. Please contact the Warden or Booking Secretary or forward your comments by email to Scoutshop@farnhamscouting.com